

# HWT MASSAGE AND WELLNESS INSTITUTE ENROLLMENT AGREEMENT

HealthWalk Today Massage and Wellness Institute  
6127 Green Bay Road Suite 200A  
Kenosha, WI 53142

## Student Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

## Address:

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## Contact Info:

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Program enrolling in :**     **Massage Therapy**

- **Program Description:**

Course Number	Areas of Study	Course Title	Hours of Training	Passing/ Fail
Massage 01	Anatomy and Physiology	Foundations of Massage Therapy I	70	Passing
Massage 02	Kinesiology and pathology	Foundations of Massage Therapy II	70	Passing
Massage 03	Business and Law	Business, Law, Ethics, marketing, social media and portfolio	50	Passing
Massage 04	Massage Theory, Bodywork Theory, and Techniques	Theories of Massage Principals and Techniques I Theories of Massage Principals and Techniques II Swedish Massage Spa Technique Tui Na Technique Gua Sha Technique Indian Head Massage Deep Tissue Massage Hot Stone Massage Lomi Lomi Massage Infant Massage Pregnancy Massage Reflexology Sports Massage Thai Massage Neuromuscular Massage Craniosacral Therapy Myofascial Release	325	Passing
Massage 05	Student Clinic	Student Clinic (after hours)	100	Passing
Massage 06	CPR/AED	Adult CPR/AED Standard First Aid	5	Passing
Massage 07	Additional Course Offerings Meeting Massage Therapy or Bodywork Objectives	Theories of Traditional Chinese Wellness I Theories of Traditional Chinese Wellness II Theories of Traditional Chinese Wellness III	100	Passing

- All programs will be 720 hours in length.

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## School Calendar:

- First Day of Class Tuesday, September 4, 2018 concluding Friday, May 17, 2019.
- **Holiday Schedule**  
Thanksgiving week (November 21-23, 2018)  
Christmas (December 24, 2018 – January 1, 2019)  
Easter (Friday before and Monday after, if in session)  
Last day – May 17, 2019 (Graduation Day)

## Tuition and Fees:

### **Application Fee**

- There is a \$100 application fee. Once you have submitted an online application, payment will need to be mailed to the HealthWalkToday office. The application fee may be applied to your tuition total. Application fees are due within ten (10) days of your application.

### **Tuition**

- Tuition - \$18,000 with Payment Installment Plan or \$16,000 if paid in full one month (August 7, 2018) prior to classes beginning September 4, 2018
- Once you have signed and submitted this enrollment form, payment will need to be mailed or brought to the HealthWalkToday office.
- Tuition is \$16,000 (minus the application fee of \$100) if paid in full one month in advance of the start of training on September 4, 2018.
- Tuition is \$18,000 if a payment plan is used. A payment of \$2000 (minus the application fee of \$100) must be made by August 4, 2018. Eight (8) additional monthly payments of \$2000 will be required.

### **(Please check below to indicate your payment preference)**

I plan to pay a one (1) time of \$16,000 (no interest)

I plan to pay \$2,000: nine (9) times (one check per month, August 2018 through May 2019) a total of \$18,000.

Please note that you are responsible to buy your own books, massage table, CPR class fee, State board fees, licensing fees, MBlex fee, Notebooks, and Pencils for the program. This is approximated at \$1,500. Please email, call or come to the school office with any questions or concerns regarding this (262)960-0102, HealthWalkToday, 6127 Green Bay Road, Suite 200A, Kenosha, WI, 53142. [HealthWalkToday@aol.com](mailto:HealthWalkToday@aol.com)

I acknowledge that I have provided the above information to the best of my knowledge and accuracy

(initial)

## **Cancellation and Refunds**

The student will receive a full refund of all money paid if the student:

1. Cancels within the three-business-day cancellation period under SPS 406.03;
2. Accepted was unqualified and the school did not secure a disclaimer under SPS 409.04;
3. Enrollment was procured as the result of any misrepresentation in the written materials used by the school or in oral representations made by or on behalf of the school.

Refunds will be made within 10 business days of cancellation. Refer to the Wis. Adm. Code SPS 408.04 (no refund – fixed class schedule for program)

A student who withdraws or is dismissed after attending at least one class, but before completing 60% of the instruction in the current enrollment period, is entitled to a pro rata refund as follows:

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<u>At Least</u>	<u>But Less Than</u>	<u>Refund of Tuition</u>
1 unit/class	10%	90%
10%	20%	80%
20%	30%	70%
30%	40%	60%
40%	50%	50%
50%	60%	40%
60%	no	no refund

- As part of this policy, the school will retain the one-time application fee of \$100. The school will make every effort to refund prepaid amounts for books, supplies and other charges. A student will receive the refund within 40-days of termination date. If a student withdraws after completing 60% of the instruction, and withdrawal is due to mitigating circumstances beyond the student's control, the school may refund a pro rata amount.
- A written notice of withdrawal is not required.

## Constructive Notice of Withdrawal

Students are encouraged to withdrawal by written notification or by directly speaking to the school administrator but any mode of withdrawal will be recognized. Students will be administratively withdrawn after missing two weeks of consecutive classes/clinicals. Should a student not attend two weeks of consecutive classes/clinicals the student will be automatically expelled from the school and a refund per the refund policy will be applied if applicable.

**Employment Services:** HealthWalkToday Massage and Wellness Institute does not offer job placement services. We will help you progress in your knowledge of and ability to locate a massage therapy position and offer mentoring on your career as you progress through the program. We will make all reasonable attempts to connect you with opportunities that come to our attention. We do not guarantee employment placement.

**"This Enrollment Agreement is a legal and binding contract upon acceptance to the program (unless the contract is cancelled within 3 business days of school acceptance)."**

I acknowledge that I have provided the above information to the best of my knowledge and accuracy.

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(Printed name)

(Signature)

(Date)